

***The JACET International Convention Proceedings:
The JACET 60th Commemorative International Convention***

The JACET International Convention Proceedings (hereafter, *the Proceedings*) is the collection of manuscripts about oral presentations which are going to be given at the JACET 60th Commemorative International Convention (Online, 2021). The manuscripts are not going to be peer-reviewed.

Important Dates:

Submission Form Open: Thursday, April 1, 2021

Submission Deadline: ~~Monday, May 31, 2021 (11:59 PM Japan Standard Time)~~

Extended to Monday, June 14, 2021 (11:59 PM Japan Standard Time)*

*If a presenter cannot meet the deadline, their manuscript(s) will not be published in *the Proceedings*. In this case, only the abstract of the presentation(s) will be included.

Submission Form:

<https://forms.gle/qushvGVU7yZ2r7B46>

A. Editorial Policy

1. Manuscripts which do not conform to the guidelines will not be considered for publication.
2. Manuscripts need to be submitted in the form of a PDF file. As a general rule, the Editorial Board of *the Proceedings* will not change the submitted manuscripts.
3. Paper offprints will not be provided. *The Proceedings* is an electronic record of the JACET 60th Commemorative International Convention (Online, 2021).

B. Guidelines

1. Manuscripts should be written using the template provided by the Editorial Board.
2. Manuscripts on A4 paper, including title, abstract, figures, tables, acknowledgments, references and appendix, should be written **within 2 pages in a two-column format**. Authors of invited presentations are entitled to write their manuscripts within 2–4 pages in a two-column format.
3. All manuscripts must be written in English or Japanese, the language used in the oral presentation given at the JACET 60th Commemorative International Convention (Online, 2021).
4. Submit your paper in the form of a PDF file, saving them under the first author's full name as in the following examples: **J60CFP0001_Jamie Roy Cooper** (i.e. serial number_ your name).

C. Contributors' Responsibility

1. Contributors are responsible for the content of their manuscripts.
2. Contributors are responsible for obtaining permission to reproduce any material such as figures and tables for which they do not own the copyright, and for ensuring that the appropriate

acknowledgements are included in their manuscript.

D. Copyright

1. JACET holds the copyright of *the Proceedings*.
2. Anyone, including the author(s), who wishes to reproduce or republish a manuscript, must obtain permission from JACET. Also, it should be clearly stated that JACET holds the copyright.