

# Hosei University Economics Department Part-Time Teaching Position Announcement

Hosei University is accepting applications for a part-time English instructor beginning **SEPTEMBER 2024**.

Location: Economics Department, Tama Campus, 4342 Aiharamachi, Machida, Tokyo 194-0298  
<https://www.hosei.ac.jp/english/about/maps/access/tama/>

Position: Part-Time English Instructor

Contract: One-year, renewable yearly by mutual agreement, up to a maximum of ten years, until 69 years of age

Duties:

- 1) Teaching FACE-TO-FACE classes during **1<sup>st</sup> period (9.20-11.00)** and **2<sup>nd</sup> period (11.10-12.50)** on **WEDNESDAYS**
- 2) Administrative duties related to the classes taught

Salary: Based on the regulations of Hosei University

Qualifications: 

- 1) Ability to teach classes in English
- 2) Ability to communicate in Japanese
- 3) A Master's Degree (in TESOL, SLA, Applied Linguistics or a similar discipline preferred)
- 4) Experience teaching English (at the university-level preferred)

**\* Note: Hosei University will not be able to offer visa sponsorship.**

Required: 

- 1) Resume (including a recent photo, phone number, email address and signature/hanko)
- 2) List of publications and conference presentations
- 3) Copy of example publication, including a 250-word summary in English
- 4) Copy of diploma for highest degree attained

Submission: Applications should be emailed to [robertstroud@hosei.ac.jp](mailto:robertstroud@hosei.ac.jp) (please write the email subject as "*Fall 2024 start (1<sup>st</sup>-2<sup>nd</sup> periods on Wednesdays)*", followed by your name).

Process: Short-listed candidates will be contacted via email regarding an interview.